VT Investigator Transfer to External Institution

Is the individual who is leaving Virginia Tech currently listed as the Principal Investigator or a Co-Investigator on the research protocol?

Principal Investigator

Will other VT researchers continue working on the project?

No

CLOSE the protocol.

Yes

A new PI must be assigned since, as per VT IRB policy, only VT faculty or staff may be a PI.

Co-Investigator

Will the individual leaving continue working on the protocol?

No

Submit an AMENDMENT to remove the individual from the list of investigators.

Yes

The individual must REGISTER for a VT guest user account. (click here to register)

Following the registration process, the individual may email irb@vt.edu to request that the IRB office transfer personal CV and training information to the new account.

Submit an AMENDMENT to: 1) add the individual as a co-investigator using their VT guest user email address, and 2) add their new institution as a "collaborating institution" under the Personnel section of the online protocol.

Click here to submit an amendment or close a protocol.

Note: if the research will continue at the individual's new institution, be sure to check with the new institution's IRB to determine their review/approval requirements.